

RES. 832 Repealed by
Res 1068 6/16/98

Establishing fee amounts for
performance of administrative
& processing services

RESOLUTION NO. 832

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, ESTABLISHING THE AMOUNT OF FEES FOR PERFORMANCE OF ADMINISTRATIVE AND PROCESSING SERVICES RELATING TO EXTENSIONS OF WATER AND SANITARY SEWER UTILITY SERVICE OUTSIDE THE CITY LIMITS.

WHEREAS, the Public Works Department Utility Division performs several administrative and processing services relating to applications for extensions of the City's water and sanitary sewer utility service outside the City limits, and

WHEREAS, Chapter 13.38 of the Redmond Municipal Code authorizes the City to charge fees in order to recover the administrative and processing costs incurred in processing applications for these utility extensions, and

WHEREAS, Redmond Municipal Code Section 13.38.060 specifies that the fee amounts for the various administrative and processing services shall be established by resolution of the City Council, and the Public Works Director has recommended fee amounts and additional criteria for establishing fees for performance of these administrative and processing services, and the City Council, after reviewing the recommendation and criteria, finds them to be reasonable, now, therefore,

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Fee Amount. Pursuant to Redmond Municipal Code Chapter 13.38, fees for processing and administration of applications for the extension of water and/or sanitary sewer service outside the City limits shall be as set forth on "Exhibit A" entitled "Water-Sewer Fee Schedule", attached hereto and incorporated herein by this reference as if set forth in full. The fees Exhibit "A" will be adjusted annually for inflation based upon the Seattle-Tacoma Consumer Price Index (CPI) for the first half of the prior year.

Section 2. Assessment of Charge - Time. The administrative and processing fees shall apply to projects currently in progress as follows:

- A. No fee shall apply to projects currently under construction.
- B. Only the construction inspection fee shall apply to projects with approved construction drawings but for which a preconstruction conference has not been held.
- C. Fifty percent (50%) of the construction drawing review project processing fee amount and the entire construction inspection fee amount shall apply to projects with unapproved construction drawings previously submitted to the City for review.
- D. The entire construction drawing review project processing fee and construction inspection fee shall apply to projects with construction drawings which have not been submitted to the City for review.
- E. Fifty percent (50%) of the engineering report review fee shall apply to unapproved engineering reports previously submitted to the City for review.
- F. The entire engineering report review fee shall apply to projects with engineering

TWS006140

reports which have not been submitted to
the City for review.

RESOLVED this 20th day of March, 1990.

APPROVED:

Doreen Marchione
MAYOR, DOREEN MARCHIONE

ATTEST/AUTHENTICATED:

Doris A. Schaible
CITY CLERK, DORIS A. SCHAIBLE

FILED WITH THE CITY CLERK: 3/15/90
PASSED BY THE CITY COUNCIL: 3/20/90
RESOLUTION NO. 832

EXHIBIT A
ADMINISTRATIVE POLICY FEES

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
Recreation fees	Parks	120% of cost when possible	
Accident reports/case reports:*			
first page		\$ 3.00	
each additional page		.20	
Aerial base map (per sheet)		3.00	
Aerial base map including overlays		3.00	
Aerial, reproducible (Mylar)		50.00	
Budget		2.50	
Certification charge		2.00	
Citizen/immigration letters		3.00	
City standards (24 x 36 Prints):			
Set of Seven Prints		10.00	
Individual Prints		2.50	
Comprehensive Annual Financial Report		5.00	
Computer printout list, set-up fee		25.00	
Computer printout, additional per-page cost:			
first 100 pages at		.20	
next 100 pages at		.15	
all additional pages at		.10	
Copies, standard or legal, per page		.20	
Development Guide		20.00	
Film:			
Color, per print		1.25	
Black/white, per print		.75	

*No charge for case reports to victims or their legal representatives on personal or property crimes; no charge for Discovery requests made by a listed suspect or their legal representatives.

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
Fingerprints		\$ 7.50	
Land Use Plan Map		1.00	
Magnetic tape reproduction, per tape		5.00	
add'l charge per tape if City provides tape		3.00	
Miscellaneous maps:			
18x24		1.50	
22x34		1.50	
24x36		2.50	
30x30		2.50	
32x42		3.00	
Ordinance - first copy free all others, per page		.20	
Orienting map		1.00	
Plat map as-built, prints		1.00	
18 x 24		1.50	
24 x 36		2.50	
Plat map (Mylar) as-built, Mylars		3.00	
18 x 24		5.00	
24 x 36		5.00	
Quarter section maps 30 x 30 print		2.50	
Resolution - first copy free all others, per page		.20	
Sewer map		3.00	
Audio tape duplication, per hour minimum of equipment use, plus materials		12.50	
Video tape cassette		7.50	
Water map		3.00	
Zoning map		2.00	

PARK FEES AND CHARGES SCHEDULE

	<u>Priority User</u>	<u>Non-Priority User</u>
<u>GENERAL RESERVED USE:</u>		
<u>Processing Fee</u>	\$ 3.00	\$ 3.00
<u>Athletic Facilities</u>		
Athletic Fields	2.00	10.00
Sportslighting (1-1/2 hr. minimum)	8.00/hr	12.00/hr
Field Preparations:		
Softball/Baseball	12.00	15.00
Soccer/Football	30.00	40.00
<u>Indoor Facilities</u> (3 hr. minimum)		
Adair House	10.00/hr	15.00/hr
Fullard House	10.00/hr	15.00/hr
FM Operations Building	10.00/hr	15.00/hr
<u>Outdoor Facilities</u> (3 hr minimum)		
Picnic Shelters	5.00/hr	10.00/hr
Horse Arena	10.00/hr	15.00/hr
Outdoor Education Areas	10.00/hr	15.00/hr
<u>SPECIAL ACTIVITY RESERVED USE:</u>		
<u>Processing Fee</u>	10.00	25.00
<u>Softball/Baseball Tournaments</u>	10.00/game	12.00/game
<u>Park Staff Assigned to Special Activities (3 hr. minimum)</u>	10.00/hr	10.00/hr
<u>Other Equipment and Services</u>	cost per, basis	

LICENSE PERMIT AND INSPECTION FEES

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
<u>TITLE 1 - General Provisions</u>			
Sign Removal Penalty	Planning	\$ 20.00	1.14.020
<u>TITLE 2 - Administration and Personnel</u>			
Cemetery charges	P.W.		2.060.010
adult spaces		300.00	
infant spaces		175.00	
ashes internment		240.00	
<u>TITLE 5 - Business Licenses and Regulations</u>			
Business License	Finance		5.04.050
<u>Employees</u>	<u>Amount of License Fee</u>		
Processing fee for businesses generating less than, or anticipating generating less than \$1,500 per year gross income		\$ 10.00	
0-4		\$ 50.00	
5-19		\$ 50.00 plus \$5.00 for each employee in excess of 4	
20-99		\$125.00 plus \$4.00 for each employee in excess of 19	
100-199		\$445.00 plus \$3.50 for each employee in excess of 99	
200 or more		\$800.00 plus \$3.00 for each employee in excess of 199	
Business License Penalties	Finance		5.04.050
<u>Failure to Pay Within</u>	<u>Penalty</u>		
one month from due date	25%		
one to two months from due date	40%		
two to three months from due date	55%		
more than three months due date	100%		

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
<u>TITLE 5 - continued</u>			
Peddler/hawker	Finance	\$ 25.00	5.08.030
Secondhand dealer	Finance	125.00	5.10.040
Pawnbroker	Finance	200.00	5.10.040
Detective agency	Finance	100.00	5.12.030
Private detective	Finance	50.00	5.12.040
Private guard	Finance	25.00	5.12.090
Taxicab/driver (King County Interlocal Agreement, see Ordinance 1521)	Finance		5.16.010
Cabaret	Finance		5.20.020
single dance license		25.00	
annual dance license		360.00	
Public dance	Finance	250.00	5.22.020
Public dance penalty	Finance		5.22.020
<u>Days Past Due</u>		<u>Penalty</u>	
7-30		25%	
31-60		50%	
61 and over		100%	
Circuses, shows, carnivals	Finance	100.00 per day	5.28.020
Any show held indoors or out in the open	Finance	100.00 per day	5.28.020
Transitory amusement	Finance	10.00 per day per concession	5.32.010
Music box, master	Finance	up to 10 machines: 100.00; each machine in excess of 10: 10.00	5.36.060

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
<u>TITLE 5 - continued</u>			
Music box, operator	Finance	\$ 25.00 per machine	5.36.060
Saunas/massage establishment	Finance	50.00 (permit)	5.52.050
		20.00 (application)	5.52.050
Masseur or masseuse	Finance	10.00	5.52.050
Tow Trucks	Finance	25.00 per vehicle	5.56.060
<u>TITLE 7 - Animals and Fowls</u>			
Dog and cat licenses	Finance		7.04.040
dog		22.00	
dog (neutered or spayed)		10.00	
cat		12.00	
cat (neutered or spayed)		7.00	
senior citizen - permanent			
dog (neutered or spayed)		20.00	
cat (neutered or spayed)		12.00	
Dog and cat license penalties	Finance		7.04.050
delinquent new license		50.00	
delinquent renewal			
(30-60 days overdue)		10.00	
delinquent renewal			
(61-90 days overdue)		20.00	
delinquent renewal			
(more than 90 days overdue)		40.00	
Shelter kennel or shop license	Finance	150.00	7.04.070
Hobby kennel license	Finance	20.00	7.04.100
Grooming parlor	Finance	100.00	7.04.140
Livestock impound fee	Finance	2.00 per animal .50/day	7.08.030
Horse & Mule impound fee	Finance	1.00 per day 2.00 per animal	7.12.020

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
<u>TITLE 9 - Public Peace, Morals and Safety</u>			
False alarm fees	Police		9.20.050
second response		\$ 50.00	
third and subsequent responses		100.00	
Fireworks stand	Finance	100.00	9.26.050
Fireworks display	Finance	50.00	9.26.050
Performance bond, fireworks	Finance	200.00	9.26.070
<u>TITLE 10 - Vehicles and Traffic</u>			
Special event permit	P.W.	75.00	10.60.030
<u>TITLE 12 - Streets and Sidewalks</u>			
Street and curb permits	P.W.		12.08.060
Surface Improvements		120.00	
Underground Improvements			
In the Roadway		230.00	
Outside of the Roadway		90.00	
Miscellaneous		30.00	

Note:

1. The basis for the proposed fee is User Fee Report findings as modified by Engineering Staff.
2. Recommendations have been reviewed and approved by the Public Works Committee.
3. The current City Ordinance provides for a 5% of construction cost charge in addition to permit fees for above average development projects. A new ordinance will also provide for recovery of costs to administer above average development projects.
4. For all underground improvements where existing pavement is cut, an additional fee will be charged based on the size of the cut or mitigating measures as agreed upon by the Public Works Department. W

Street reimbursement agreement application	P.W.	250.00	12.10.070
		plus .25% of value of assmt contract up to \$2,500	

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
<u>TITLE 13 - Water and Sewer</u>			
Side sewer contractor's license	P.W.	25.00 (initial) 10.00 (renewal)	13.04.060
Side sewer contractor's bond	P.W.	2,500.00	13.04.050 13.04.080
Side sewer permit fee	P.W.	75.00	13.04.180
Utility Reimbursement Application	P.W.	500.00	13.12.040
Water shutoff fee	P.W.	25.00	
Extension of Utilities Outside City Limits	P.W.	200.00	13.36.030
			for areas less than 5 acres, \$500.00 for areas between 5 and 50 acres, \$1,000.00 for areas larger than 50 acres.
Construction Drawing Review Project Processing Fee	P.W.		13.38.060
Water Only	P.W.	300.00 + .50 per foot of water main	
Sewer Only	P.W.	300.00 + .50 per foot of sewer main	
Water and Sewer	P.W.	450.00 + .50 per foot of water and sewer main	
Special Appurtenances	P.W.	5% of estimated cost of construction	

<u>Administrative Policy</u>	<u>Dept.</u>	<u>Charge</u>	<u>Municipal Code Number</u>
Construction Inspection Fee	P.W.		13.38.060
Water Only	P.W.	400.00 + .50 per foot of water main	
Sewer Only	P.W.	400.00 + .50 per foot of sewer main	
Water and Sewer	P.W.	600.00 + .50 per foot of water and sewer main	
Special Appurtenances	P.W.	5% of estimated cost of construction	
Engineering Report Review Fee	P.W.		13.38.060
Water and/or sewer	P.W.	Established by Public Works Director or his/her designee to cover full review and processing costs incurred by the City.	
Outside Agency Charges	P.W.		13.38.060
Miscellaneous Charges	P.W.	Paid directly or reimbursed in full	
<u>TITLE 16 - Subdivisions</u>			
Condominium conversions	P.W.	\$65.00 1st unit 11.00 each add'l unit	16.04.130

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